



EMILY CURTIS

ART DEPARTMENT ASSISTANT

Full Clean UK Driving Licence & Own Car

Willing to travel / relocate. Locations: Sunningdale / Salisbury



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<https://emilycurtisdesign.myportfolio.com/>

ABOUT ME

Having completed my degree in architecture and undertaken a course in set design, I am excited to bring my skills to the art department where I hope to make meaningful contributions in a dynamic, hands on environment. I believe my conscientious nature, willingness to learn and enjoyment of creative challenges will allow me to succeed within the industry.

SKILLS

Physical Model Making

Hand Drawing

SketchUp

AutoCAD

Rhino 3D (Learning)

Adobe Photoshop

Adobe InDesign

Adobe Illustrator (Learning)

Procreate

References on request

GDPR – This CV may be kept on file and distributed for employment purposes

EMPLOYMENT

Freelance Architectural Drawing Services – Michael Lyons Architecture

September 2024 – January 2025

Producing technical drawings for a number of high end projects including internal room elevations on AutoCAD and specifying luxury and commercial scale items for interiors.

Architectural Assistant – Michael Lyons Architecture

March 2023 – August 2023 (5 month placement)

Involved in the design process of a number of small projects. Used Sketchup to create 3D models of approved designs. Given autonomy to produce planning drawings on AutoCAD for the client. Used InDesign to create marketing material. Trusted to submit planning applications to the planning authorities.

Architectural Assistant – Alec French Architects

February 2022 – August 2022 (6 month placement)

Produced 2D and 3D diagrams using Adobe Illustrator and Photoshop for pre-application report. Used Revit to amend technical drawings and populate room elevations for the Bristol Beacon.

TRAINING

Set Design for Film and TV Short Course

November - December 2024 (5 weeks)

Lead by Clara Zita at UAL: Central Saint Martins

Screen Skills Training Passport

October 2024

4Skills Virtual Work Experience Programme (Channel 4)

September 2024

EDUCATION

BSc(Hons) Architecture – Second Class Honours First Division 2:1

University of Bath 2020 – 2024

A Levels: Product Design (A*), Psychology (A*), Maths (A)

South Wilts Grammar School 2013 - 2020